



* Organisation name and details.
* Project title and details (date and time, duration, venue).
* Description of the project.

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* What were the training objectives and how were they met?

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* Please state your project milestones and KPIs and how you have achieved them.
* Were there any changes from the original proposal? If yes, why?

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* Please provide the final number of project leaders, volunteers and participants as well as their demographic details and involvement. What were the roles of these youths involved?
* What was the impact of this project on the participants and beneficiaries?
* Did the team work with any other external partners/organisations on this project? What roles did these external parties play?

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* Please provide details of your actual media and publicity coverage for the project.

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* What went well throughout the course of your project?
* How have the youth leaders and participants in general benefited from the project?
* What difficulties/challenges did you face and how did you overcome them?
* What could have been done differently?
* How has your project formed a basis for engaging youths of all ages (15 – 35 years of age)?
* What are the future plans for the project and organisation?

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* Please provide an account of how a youth volunteer or participant has been inspired by or benefited from the project.

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* Any other feedback.