

At NYC, we believe in a world where young people are respected and heard, and have the ability to influence and make a difference to the world. Together with our partners, we develop a dynamic and engaging environment where young people can realise their aspirations and play a part in making Singapore an endearing home for all.

## NATIONAL YOUTH FUND (NYF)



Youth get **boost** to champion ground-up community and social causes through National Youth Fund!

### What is NYF?

The \$100M National Youth Fund (NYF) encourages and supports ground-up youth initiatives and innovations that benefit the community.

### Who may apply?

- Youth sector organisations, youth social enterprises, schools and Institutes of Higher Learning (i.e. Institutes of Technical Education, Polytechnics and Universities).
- Youth/ Youth leaders who have strong track record of community involvement. Applicants must be Singaporean/Singaporean Permanent Residents aged between 15 and 35 years.

### What will NYF support?

- **Youth Programmes** – Youth related programmes for youths or by youths, which contribute towards youth leadership development, engagement of young working adults and the growth of youth interest groups or social movements, or enhancement of current youth related programmes.

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- **Capability Development** – Projects that strengthen organisational internal capabilities and capacities. This includes the development of the respective organisation's internal capabilities in the areas of research, resource or programme development and manpower.
- **Youth Leadership Development** – Outstanding youth leaders who wish to pursue training and development in reputable local and international platforms with the intent of leading community projects/initiatives or starting new positive social movements.
- **Research** – Projects that deepen the understanding of salient youth issues or trends.

## What are the funding considerations?

- Project meets a critical gap or emerging need in the youth sector
- Project possesses unique value proposition and creates impact to the youths/youth sector
- Project has sufficient risk mitigation strategies and impact evaluation
- Project involves wide audience and/or community outreach, and has significant media impact
- Project is scalable for higher impact over the next year or so
- Project adopts a clear business model to ensure long-term sustainability

If approved, funding will be on a co-sharing basis and assessed based on the merits of the project.

The formal process of grant scoping and assessment to approval will take about 2 – 6 months, depending on the nature of the project and the grant quantum.

NYC reserves the right to amend all grant criteria and terms and conditions without prior notice.

We're happy to answer any questions you may have at [partnership\\_enquiries@nyc.gov.sg](mailto:partnership_enquiries@nyc.gov.sg)

Information is correct as of 21 August 2020.



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## How to apply?

- Interested applicants can submit their NYF applications online via the OurSG Grants portal at <https://oursggrants.gov.sg> for a more seamless grant application process. For a successful and smooth submission of application, please ensure your CorpPass account is ready. For applications interested to apply for Youth Leadership Development, please ensure your Singpass account is ready.
- You can visit <http://www.nyc.gov.sg/en/initiatives/grants/national-youth-fund/> for the most updated details on the NYF.
- Do note that the application documents must be submitted at least 2 months before the start of your project.

## What are the publicity requirements?

- NYC's support should be acknowledged on all publicity materials from date of award of the grant. Teams are required to credit the National Youth Council and National Youth Fund in all media and publicity related materials released in conjunction with the approved project. These include, but are not limited to online publicity, traditional publicity platforms, such as banners, posters, brochures and direct mailers, as well as media-profiling opportunities such as media features and interviews.
- High resolution copies of the NYC logo in various digital formats can be downloaded [here](#) from the NYC Website.
- Please include 'Powered By' beside or above the NYC logo where possible.

### Sample Visual Reference

POWERED BY:



- All artwork, as well as media and publicity related materials, **must be** sent to NYC for approval one week before production or release. NYC reserves the right to use the approved materials for publicity purposes.

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## NATIONAL YOUTH FUND

### Frequently Asked Questions

#### Q1: What is the purpose of the NYF?

A1: The NYF is a grant scheme to encourage ground-up youth initiatives and innovations to co-create social change for the benefit of the community. It is set-up to champion community and social causes.

#### Q2: What is the information required for an application?

A2: The NYF application must be by a Singapore-registered Youth Sector Organisation (YSO), Youth Social Enterprise (YSE) or an education institution (school or IHLs). A YSO is a Non-Profit Organisation whose core business focus is youth work or who run programmes for youth. A YSE is a business primarily focused on engaging and developing youths for the community and is initiated by youths aged 15 to 35, with a keen interest in running youth projects/programmes or with unique value proposition.

Applicants should provide personal particulars about their organising team members, a proposal and a budget in the required format, and any other information that may support the application.

#### Q3: When can I apply for the NYF?

A3: Application is open throughout the year and must be submitted at least 2 months before the start of your project, through the OurSG Grants portal. Do note that projects which require significant grant (\$50,000 or more) would require a longer assessment duration and should be submitted at least 3 months in advance for our review. NYC may contact applicant for a preliminary discussion of their project and to discuss more details of the project. Where applicable, NYC will invite applicant to pitch their proposal to a panel for their evaluation. Invitation to pitch your proposal does not constitute a guarantee of grant approval.

#### Q4: Can I apply to the NYF for an existing youth programme?

A4: Yes, the focus of the NYF is to support and encourage youth initiatives that co-create social change for the benefit of the community. Applications on recurring youth programmes would need to substantiate how the NYF grant will help in the growth and impact of the programme, and make a strong case for further support by the NYF. Each application will be assessed on its merit.



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**Q5: How much of the project can be funded by the NYF?**

A5: While the project must be organised on a cost-sharing basis, the NYF funds up to 80% of the total allowable project cost for each project by an organisation/school/IHL/individual youths.

The grant does not fund gifts, including tokens of appreciation, cash prizes, vouchers and awards such as trophies, medals, etc.

**Q6: How is the fund disbursed?**

A6: If your application is successful, the grant will be disbursed based on progressive disbursements contingent on the achievement of agreed milestones at the start of the project. Upon grant approval, a first disbursement will be credited to your designated bank account.

**Q7: How do I get the remaining grant disbursement?**

A7: The remaining grant disbursements will be contingent on NYC establishing that project progress is completed in accordance with the original proposal, and that the remaining funds are required after the assessment of the following documents:

- A complete and satisfactory report on achievement of deliverables for each agreed performance level or milestone;
- An endorsed statement of accounts to NYC for each agreed performance level or milestone;
- Scanned original or certified true copies of receipts/invoices for all expenses incurred by the project or financial statements for the project that are externally audited by a public accountant;
- An email or external link containing 10 of your best project photos with captions where possible;
  - Photos should be of high resolution and reasonable quality (at least 1 MB each)
  - Photos should be of the participants in action, interacting with others (please minimise posed shots)
  - Please be mindful of unflattering angles of the participants
  - Please ensure that consent has been obtained from the individuals in the photos for usage; and
- A presentation to NYF/NYC on the project upon request.

NYC reserves the right to withhold or adjust the remaining funds at its sole discretion.

**Q8: How do I account for in-kind sponsorships in the project closure report?**

A8: For in-kind sponsorships, the Statement of Accounts should reflect the estimated cost price/retail price of the sponsored items. Applicants must also highlight and indicate expenditure items that were sponsored for assessment purposes, and submit documentary proofs of the value

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of sponsorship/cost price/retail price, e.g. a sponsorship letter or email confirmation of the sponsorship indicating the item and value of sponsorship.

Q9: How should the receipts be submitted?

A9: All receipts should be clearly labelled and arranged in accordance with the Statement of Accounts. For receipts, which are not original, the organisation must certify them as true copies before submission. As receipts printed on thermal paper (e.g. supermarket receipt) will fade over time, please make a copy of the receipt for submission. NYC reserves the right to exclude receipts that are unclear or faded from the total project cost.

Q10: How will I receive the approved NYF grant?

A10: The NYF grant will be credited into the corporate bank account of the applying organisation within four weeks from the receipt of the duly signed Letter of Acceptance of the grant award. NYC prefers to credit the NYF grant by inter-bank GIRO, as it is more efficient and cost-effective.

For individuals applying to the NYF under Youth Leadership Development, the NYF grant will be credited into the individual's bank account by inter-bank GIRO on a reimbursement basis.

Q11: Who do I contact for assistance?

A11: If you have any questions, or wish to discuss your applications in detail, you are welcome to contact the Grant Management Team through Email, at [partnership\\_enquiries@nyc.gov.sg](mailto:partnership_enquiries@nyc.gov.sg).

## OurSG Grants portal

Q12: What should applicants do if we do not have a CorpPass or Singpass?

A12: The CorpPass User account registration is available at <https://www.corppass.gov.sg> for organizations. For individuals who wish to apply for the NYF Youth Leadership development, the account registration is available at <https://www.singpass.gov.sg/singpass/register/instructions>. The CorpPass and SingPass User account password resetting is also available at each Login page.

Q13: Which devices can be used to access the OurSG Grants portal?

A13: The portal is compatible on most devices and can be accessed from personal computers, laptops, tablets and smart phones with an internet connection. It is best viewed from the latest two versions of Chrome, Safari, Microsoft Edge, and Firefox.

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Q14: How do applicants check if their application is submitted or status of the application?

A14: Upon submission, applicants will be able to see (a) a pop-up indicating the reference number for the application and (b) receive an email notification to acknowledge the application via the email address provided for the application.

The application status is also updated on the OurSG Grants portal Dashboard (the application will no longer be in the “Draft” section of the Dashboard, but instead in the “Grants” section). Applicants can login to the portal to view the status of the application at any point of time.

**Q15: How do applicants amend their application or provide additional information?**

A15: Once a grant application is submitted, applicants will no longer be able to make any amendments.

For amendment of critical fields such as project dates, proposed/requested budget amount, applicants may contact the grant manager to put forth the request. It will be considered on a case-by-case basis.