**Project Proposal**

**(I) Project Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Please indicate which of the following YOUTHX categories does your project fall within:**

|  |  |  |
| --- | --- | --- |
| Youth Celebrate√xz | Youth Empowered√xz | Youth Collaborate√xz |

 |
| **Project Summary (Please describe the project in no more than 4 pages)***Include details of the project’s Key Activities and how your organization’s work/mission is linked to the project.***Please also address the following key considerations under NYF:**1. *Identified challenges/ needs in youths and youth sector. How will the project meet these needs or overcome these challenges?*
2. *Describe how your project will involve and/or affect youths.*
3. *Describe any community action that will be advocated (if applicable).*

**Do highlight the Project’s Uniqueness***Please address how your project is different from other existing projects or collaborations, and/or how it can complement existing projects. Do include the strengths of your project as compared to other similar projects.* |
|  |

**(II) Project Outreach**

|  |
| --- |
| **Number of youths (aged 15-35) engaged:***(Please ensure that youths are placed in one category only)* |
|  | **Leaders[[1]](#footnote-1)** | **Participants [[2]](#footnote-2)** | **Volunteers[[3]](#footnote-3)** |
| **Pre-Institute of Higher Learning (IHL)** *(e.g. Secondary School, Junior College)* |  |  |  |
| **IHL** *(e.g. ITE, Polytechnic, University)* |  |  |  |
| **Young Adults***(e.g. Working Professionals, NS Men)* |  |  |  |
| **Total number of youths engaged** |  |

**(III) Project Considerations**

|  |
| --- |
| **Risk Management***Please detail the potential challenges in this project, and how you will address them.**Include details and learning points from past projects that are applicable to this project.* |
|  |
| **Project Sustainability***Please detail any follow-up plan for the project to be continued in the future.* |
|  |
| **Project Scalability***Please detail, for example, any follow-up plan for the project to grow in scale to receive more participation, any enhancement to the programme line-up or whether the project will be replicated at more places/ other platforms for future runs.* |
|  |

**(IV) Details of Project Team Members**

| S/N | Name | Nationality*(delete where applicable)*  | Employer name/ School name / Other | Age | Email Address | MobileNumber |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Singaporean/ Singapore PR/ Other:\_\_\_\_\_\_\_ |  |  |  |  |
|  |  | Singaporean/ Singapore PR/ Other:\_\_\_\_\_\_\_ |  |  |  |  |
|  |  | Singaporean/ Singapore PR/ Other:\_\_\_\_\_\_\_ |  |  |  |  |

**(V) Others**

|  |
| --- |
| **How did you find out about the YOUTHX Call for Proposal?** |
|  Facebook√xz Fa Instagram√xz  Google√xz Email√xz Word of mouth (friends, school, employers, organisations)√xz Others. Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_√xz |

**Annex A: Organisation Background**

|  |  |
| --- | --- |
| **Head of Organisation:**  |  |
| **Year of Formation/ Registration:** |  |

|  |
| --- |
| **Tell us what your organisation does** |
|  |

**Annex B: Project Budget**

|  |
| --- |
| **Project Budget Breakdown***Please provide details of other sources of income for this project. These may include sponsorships (cash or in-kind), grants, donations, etc.* |
| **S/N** | **Provider/ Item** | **Projected Amount (S$)** |
|  | Grant (Please provide details of each grant received) |  |
|  | Ticket Fee or Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  | In-kind sponsorship |  |
|  | Cash sponsorship |  |
|  |  |  |
| **Total Projected Income:** |  |
|  | Manpower (\_\_\_of manpower at $\_\_\_\_\_\_\_\_ X \_\_\_\_\_hours X \_\_\_\_\_ months) |  |
|  | Marketing (Please provide details. E.g. 1,000 pamphlets at $0.20 each) |  |
|  | Venue rental  |  |
|  | Token of appreciation\* (Please provide details. E.g. $50 plaque for each speaker) |  |
|  | Prizes\* (Please provide details. E.g. First prize of $500 book voucher, Second prize of $300 book voucher, etc.) |  |
|  | Refreshment ( \_\_\_\_ person at $\_\_\_\_/person; provided for breakfast/ tea break / lunch / dinner) |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total Projected Expenditure:** |  |

**NOTE: Items 6 to 11 are examples of possible project expenditure items. Please remove if they are not applicable to your project.**

*\*The grant does not fund gifts and prizes, including tokens of appreciation, vouchers and awards such as trophies, medals, etc.*

1. Youth who will directly participate in and/or benefit from project activities and show the ability and readiness to drive social change/lead initiatives [↑](#footnote-ref-1)
2. Youth who will directly participate in and/or benefit from project activities [↑](#footnote-ref-2)
3. Youth who will assist the organising team in running the project activities. [↑](#footnote-ref-3)